

MINUTE OF THE BOARD OF MANAGEMENT MEETING
HELD ON 31 AUGUST 2018 AT IILM UNIVERSITY, GURUGRAM

The following members were present during the meeting:

- Dr Sujata Shahi
- Mr O P Sharma
- Dr Smitha Girija
- Dr P Malarvizhi
- Dr Saima Rizvi
- Dr Aayushman Gupta
- Dr Priyanka Anand
- Maj Gen B.D Wadhwa (Retd)
- Col Lalit Kapoor (Retd)

Special Invitees

- Dr S Y Quraishi
- Mr Anil Rai
- Ms Malvika Rai
- Ms Aarti Rai Mehta
- Mr Anand Rai
- Ms Anjali Rai
- Prof Kesavan Bhaskkaran
- Dr Vidhisha Vyas
- Dr Sona Vikas
- Ms Divya Saxena

Leave of absence

- Ms Jyoti Arora
- Mr Rajiv Kumar
- Mr N M Koshi

Agenda Item 1: Welcome

Dr. Sujata Shahi welcomed all the attendees and members to the second meeting of the Board of Management of IILM University, Gurugram. She briefed the members on the action taken on the issues raised during the first Board of Management meeting held on 23 Jun 2018.

The board suggested that we need to ensure that the aspiration of the students are addressed in enhanced employability while we apply our efforts to identify new areas of research for the students. Accordingly, the board needs to prepare a document and circulate to all for comments. The connect between, faculty, students and career centres needs to be well synchronised for greater employment opportunities.

Maj Gen B D Wadhwa apprised the board on the funding being received by BIMTECH university. Accordingly, the board assured that once the appropriate areas of research are identified, funding to execute these projects will be arranged, from Govt /Non Govt sources.

Dr S Y Quraishi summarised that the entire effort should culminate in better job opportunities for the students.

Agenda Item 2: Faculty Resources and Teaching/Learning

Dr Priyanka Anand presented to the Board efforts regarding the hiring of new faculty members in the area of HR, Finance, Accounting, Design, Psychology and few additional staff members, to support the overall working at the University. The general profile being preferred for the new faculty is Ph.D with Industry profile. She also mentioned that a few positions are still open and people with relevant Industry and Academia would be considered. She informed the Board that hiring is mostly dependent on web platforms like LinkedIn for Faculty and Naukri.com for staff. The ads in Newspapers are being released on as required basis. While speaking about teaching and learning at IILM,

The Board proposed that we need to examine the faculty projection for the next year in the respective areas such as Psychology, Cyber Law, Corporate Law, etc.

Dr S Y Quraishi suggested that we can approach Mr Rajiv Sethi for identifying good faculty in Design.

Dr Priyanka Anand emphasised that the pedagogy designed is such that students can have classroom learning aided with technology, simulation and experiential learning.

Agenda Item 3: Handbook for Faculty and Students

Col Lalit Kapoor informed the board that while considering various essential features from the First Statutes and First Ordinance, the Employee Handbook have been prepared and uploaded on the University Website. The Student Handbook for IILM University has been prepared in draft form and suggestions for its improvement is being sought. It covers aspects such as Academic norms, Career centre, International collaborations, student exchange, Mentoring, Amenities, Library, etc.

Agenda Item 4: Road Map for International Quality Standard

Dr P Malarvizhi presented to the Board the IILM University's Road Map to achieve International Quality Standards. The road map has faculty driven research and student driven research thrust areas. The third component of research being the Centre of Excellence. She said the strategic plan seeks to leverage the strengths that IILM as a brand has developed over the past two and a half decades and to build upon them and acquire or develop new strengths. Collaborations are aimed with various Centres of Excellence, Research Institutes of repute. She also emphasised that IILM Incubation Centre would be made more effective by relevant tie-ups. There is a need for expert faculty to deliver series of lectures.

Every faculty needs to present 2 papers per year in their respective areas of expertise, in relevant journals.

We need to create a suitable ecosystem for incubation to grow at IILM University. Initiatives such as with Headstart and Hartron are few steps taken. Industry is being engaged to guide our students to develop their respective innovative ideas.

The Board suggested that since IIM Ahmedabad incubation center keeps a project for 1 year, thereafter IILM University could consider nurturing it further after the first year at IIM Ahmedabad.

The Board suggested that the board should identify and propose accreditation equivalence in the field of Psychology, Design, Law so that we bench mark our course content and faculty academic qualifications appropriately, as per the expectations of such accreditation agencies and comply with their norms as a routine in the course of our efforts.

Agenda Item 5: Steps for preparation of Annual Report

Dr Sujata Shahi presented to the Board that the Annual Report of the IILM University will be prepared on completion of the Academic year covering all aspects towards the fulfillment of its objectives and also complying with the Statutory Requirements. Accordingly, Higher Education department is being approached for guidance towards its preparation.

The Board suggested we can give a summary of activities for two months based on the Annual Report format during our Board of Management meeting, which could then serve as the input for the preparation of the Annual Report.

Agenda Item 6: Status of UGC Application

Col Lalit Kapoor informed that Board that subsequent to the application submitted to the University on 23rd June 2018, UGC had forwarded a proforma seeking detailed information on the University, as per the prescribed format. The same along with the supporting documents have to be submitted to the office of UGC by 09 Oct 2018.

Agenda Item 7: Any other matter with the permission of the chair

Dr Sujata Shahi informed the Board regarding IILM University's intention to apply for various research funding offered by Ministry of Corporate Affairs and Institutes like ICCSR, etc.

The Board suggested that the research undertaken at IILM University should be keeping in mind the requirements of the Students and also research should be flowing into class discussion.

The Board proposed that IILM University should take experts on Board for academic growth of IILM University.

Agenda Item 8: Vote of Thanks

Dr Sujata Shahi gave the vote of thanks to all members present for the second Board of Management meeting of IILM University.